

**ST JAMES'S CHURCH, WEST LITTLETON**

**MINUTES OF THE ANNUAL PARISH MEETING  
AND THE PAROCHIAL CHURCH COUNCIL MEETING  
HELD ON MONDAY 1 APRIL 2019  
AT ST JAMES'S GRANGE**

- Present:** Reverend Sally Wheeler, Chairman  
David Adams  
Carolyn Adams  
Christopher Bell  
James Golob  
Michael Horgan  
John Mackenzie-Grieve  
Alan Young  
Sally Young
- Apologies:** Harry Lawrence

**ANNUAL PARISH MEETING**

**1. Appointment of Churchwardens**

David Adams was elected as churchwarden.

**ANNUAL PAROCHIAL CHURCH COUNCIL MEETING**

**1. Apologies for absence**

There was an apology from Harry Lawrence.

**2. Minutes of the Annual Parochial Church Meeting held on 9 April 2018**

The minutes were accepted as a true record.

**3. Matters arising**

There were no matters arising.

**4. The Reports:**

a. Electoral Roll

There were 30 on the Electoral Roll for 2019.

b. PCC Report

- The Secretary's post remained vacant
- The PCC had met 3 times during the year (APCM plus two PCC)
- There were 10 members

c. Financial Report

The accounts for 2018 had been circulated prior to the meeting. The Net Assets value as at 31 December 2018 was £46,031.29 compared to £43,560.39 on 31 December 2017 (a period increase of £2470.90 which represented a surplus of £4172.90 in the bank account less the unrealised deficit in our investments of £1702.00).

The accounts had been examined independently by Jarrod Waring. The accounts were accepted as a true record. The Chairman thanked the Treasurer, Michael Horgan, for all his hard work, and Jarrod Waring for acting as independent examiner for the year.

**Secretary's Note:** A query was raised at the meeting about the much higher electricity charge in 2018. The Treasurer has investigated and, as suspected, the charge was based on estimated readings. A formal reading of the meter has been arranged for the 16 April.

d. **Fabric Report**

There were no items of work outstanding other than possible redecorating. This would be discussed during the Quinquennial now due this year. This would be conducted by our new architect George Chedburn. The chancel arch was showing one or two peeling patches. Routine maintenance had been carried out as normal during the year. Sadly, it had been reported that our builder Adrian Packer has been ill.

e. **Deanery Synod Report**

The Deanery Synod had met 3 times during the year. The Chairman gave a summary of the current activities.

**5. Elections and appointments:**

a. **Deanery Synod Representative**

John Mackenzie-Grieve agreed to accept this role for the coming year.

b. **PCC**

Harry Lawrence and Sally Young had been appointed in November 2018.

c. **Sidesmen**

All PCC members will undertake this role as required.

d. **Independent Examiner**

Jarrod Waring was appointed subject to his willingness to continue in the role.

**6. Incumbent's Report**

The Chairman thanked the many people who helped and supported the work and activities of the Parish. The full report is attached to these minutes.

**7. Any other business**

There was no other business.

**8. Date of next meeting**

The next meeting would be held at 7.30 pm on Monday 30th March 2020 at St James's Grange.

Rev Sally Wheeler  
Chairman

**To:**

Rev Sally Wheeler  
Carolyn Adams  
David Adams  
Christopher Bell  
James Golob  
Michael Horgan  
Harry Lawrence  
John Mackenzie-Grieve  
Alan Young  
Sally Young

cc Village website  
Church Folder

## St James West Littleton Annual Parochial Church Meeting 2019

### **Incumbent's Report**

I would like to again thank those who serve this church and especially the church officers: David Adams in his role as our now sole churchwarden and as minute secretary, and Michael Horgan as our long-serving Treasurer. We were sorry to say goodbye to churchwarden Elizabeth Sandeman and her husband David as they left the area after many years of faithful and generous support for the church and community. We thanked them for their fellowship and service at the Harvest supper in September.

My appreciation extends to all who support the church in other ways: cleaning, arranging flowers, tending the churchyard, washing the linen, and setting up for services; and in the wider parish - preparing food, hosting social events, and generously opening gardens for the church. I am also grateful to Christopher Bell who maintains our musical worship on a monthly basis at Mattins and on special occasions. This year we have also seen some additional musicians and choral singers join us for a Harvest Choral Evensong. The church has also purchased new hymn books.

The worship pattern continues unchanged with at two services a month, usually in the morning, unless it is the special Open Gardens or Harvest evensong. The BCP services are appreciated for their consistency. I am helped in covering the services around the Benefice by the addition of the Rev. Lynne Godfrey who joined us officially as Assistant Curate for the Benefice in September. We are fortunate to have an able team of lay ministers in the Benefice who help us maintain our current pattern of worship across the four churches.

Four annual social events involving the church help to connect us with the wider parish: the Spring Madrigals concert, the Open Gardens weekend in June followed by the benefice evensong, Harvest Evensong and supper in September and the Christmas Carol service and refreshments in December. West Littleton members also support the Benefice by joining for the Plough Service and for Remembrance in Marshfield Church.

St James' PCC has shown continuing generosity in response to the Diocese request for a pledge towards the cost of ministry, and more congregation members have been encouraged to give through standing orders. Giving is slightly down compared to the previous year, but our financial position is secure as we prepare for our next Quinquennial report from our newly appointed architect, Mr George Chedburn.

### **Church Activity 2018-19**

There were two baptisms in 2018, but no weddings or funerals. We look forward to another baptism already planned for later this year.

### **Diocesan News:**

The Rt. Rev. Vivienne Faull was enthroned as the new Bishop of Bristol in the Cathedral on 20<sup>th</sup> October. The Venerable Christine Froude retired as Archdeacon of Malmesbury and Acting Archdeacon of Bristol in September and we will miss her warmth and the special relationship with West Littleton.

The Diocesan vision remains our focus as we continue to seek to connect ourselves and others more fully with God, each other and our community.