

ST JAMES'S CHURCH, WEST LITTLETON

**MINUTES OF THE ANNUAL PARISH MEETING,
THE PAROCHIAL CHURCH COUNCIL MEETING AND PCC MEETING
HELD ON MONDAY 11 OCTOBER 2020
AT ST JAMES'S CHURCH**

- Present:** Reverend Sally Wheeler, Chairman
David Adams
Carolyn Adams
James Golob
Michael Horgan
John Mackenzie-Grieve
Alan Young
Sally Young
- Apologies:** Harry Lawrence
Christopher Bell

ANNUAL PARISH MEETING

1. Appointment of Churchwardens

David Adams was elected as churchwarden.

ANNUAL PAROCHIAL CHURCH COUNCIL MEETING

1. Apologies for absence

There were apologies from Harry Lawrence and Christopher Bell.

2. Minutes of the Annual Parochial Church Meeting held on 1 April 2019

The minutes were accepted as a true record.

3. Matters arising

There were no matters arising.

4. The Reports:

a. Electoral Roll

There were 31 on the Electoral Roll for 2020.

b. PCC Report

- The Secretary's post remained vacant
- The PCC had met twice during the extended year
- There were 10 members

c. Financial Report

The accounts for 2020 had been circulated in March and approved by the PCC by email. The Net Assets value as at 31 December 2019 was £54,828.10 compared to £46,031.29 on 31 December 2018 (a period increase of £8796.81).

The accounts had been examined independently by Jarrod Waring. The Chairman thanked the Treasurer, Michael Horgan, for all his hard work, and Jarrod Waring for acting as independent examiner for the year.

d. **Fabric Report**

The report (attached) was discussed. It was agreed there was no need to pursue the architect's recommendation for increased ventilation in the church. The trees in the churchyard would be kept under observation.

e. **Deanery Synod Report**

The chairman highlighted the main points of the report (included in the attached Incumbent's Report).

5. Elections and appointments:

a. **Deanery Synod Representative**

John Mackenzie-Grieve agreed to continue in this role for the coming year.

b. **PCC**

No changes.

c. **Sidesmen**

All PCC members undertake this role as required.

d. **Independent Examiner**

Jarrod Waring was appointed subject to his willingness to continue in the role.

6. Incumbent's Report

The Chairman highlighted the main points of the report (attached) and thanked the PCC members and the West Littleton Community as a whole for their continued support for the church.

7. Any other business

There was no other business.

8. Date of next meeting

This was left open given the current situation with Covid 19.

PCC MEETING

There followed a short meeting of the PCC to cover three issues:

Parish Share 2021. The request letter from the Diocese had been circulated. This asked for £7950, the same as last year. For 2020 we gave £7000 (which covered our share of the Benefice costs of £73,000) as our basic share plus an extra payment of £400. It was agreed to give the same basic share for 2021 plus an extra payment of £500.

Safeguarding. The safeguarding policies (unchanged) were approved. The Chairman said that the review of the statutory policies could now be reviewed every two years rather than annually.

Christmas. It was agreed that it would be most unlikely that we could hold the traditional carol service in the church this year. The only alternative under current restrictions would be to hold a service in the churchyard. This would be considered further. It was hoped that the Christmas Day service of Holy Communion could take place as normal but under Covid 19 restrictions.

Rev Sally Wheeler
Chairman

To:

Rev Sally Wheeler

Carolyn Adams

David Adams

Christopher Bell

James Golob

Michael Horgan

Harry Lawrence

John Mackenzie-Grieve

Alan Young

Sally Young

cc Village website

Church Folder