

WEST LITTLETON PAROCHIAL CHURCH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 9 APRIL 2018 AT 7.30 pm
AT ST JAMES'S GRANGE

Present:

Rev Sally Wheeler, Chairman
David Adams
Christopher Bell
James Golob
Michael Horgan
John Mackenzie-Grieve
David Sandeman
Elizabeth Sandeman
Alan Young

Apologies: Carolyn Adams

Item 1- Chairman's introductory remarks

The Chairman welcomed everyone to the meeting.

Item 2 - Apologies for absence

There was an apology from Carolyn Adams.

Item 3 – Minutes of PCC meeting held on Monday 6 November 2017

The minutes were accepted without amendment.

Item 4 - Matters arising

a. Display Boards (Item 4a)

Alan Young reported that the work on the display boards continued but that the existing displays at the back of the church and on the porch noticeboard had been renewed.

Action: Alan Young

b. Church Recording (Item 4b)

David Adams reported that the Severn Valley Arts Society Church Recording Group were now ready to start work at St James's. He and Elizabeth Sandeman had met with Barbara Mitchard, the leader of the group, last week. It was agreed to give the formal go ahead for the work to commence.

Action: David Adams

c. Hymn Books and Service Sheets (Item8)

Elizabeth Sandeman continued to work on the service sheets. The new ones would include the canticles with pointing and the responses.

Action: Elizabeth Sandeman

Christopher Bell and James Golob had investigated the new hymn books. It was agreed that we should have 6 large print with the balance being standard. The exact number of standard size books would be considered further depending on whether we would use them for the Carol Service and dispense with the existing carol sheets.

Action: Christopher Bell and James Golob

Item 5 – Benefice Report

The Chairman reported that the work on the roof at Cold Ashton had been completed but some internal decoration was still outstanding. The plans for reordering of the church at Tormarton were still being developed.

Item 6 - Treasurer's report

Michael Horgan talked the meeting through the spreadsheets. The unencumbered balance at 31 March 2018 was £6320.35 and the value of the investment portfolio at 4 April was £36,330.

Item 7 - Church fabric

David Adams had reported at the APCM earlier. The Quinquennial was due this year when we could have a full discussion about possible redecoration.

Item 8 – Services

The proposed dates for special services through to the Autumn were confirmed/agreed:

10 June Benefice Evensong (Gardens Open) 5.45pm

The earlier time was to give the organist, Christopher Bell, time to get to another playing commitment that evening. However, it was agreed that the earlier time might encourage visitors to the Gardens to attend, which they rarely did when the service was at 6.15 pm. It was accepted that this might make it more difficult for those involved in serving teas to attend but that it was worth a try.

14 October Harvest Festival 6pm

Item 9 – Events

a. **Madrigals 2018**

This annual Madrigal Concert had been the usual success and had raised nearly £1000 for church funds. The Committee recorded thanks to the Bristol University Ensemble for the concert, to Elizabeth Edwards for hosting the supper and to all those who worked so hard to make the evening such an enjoyable and successful occasion.

Looking ahead to 2019 it was agreed that we should probably keep the format for selling wine by the bottle and to raise the price of the meal to £12.50.

b. Gardens Open 2018

The date for Gardens Open in 2018 was the weekend of 9/10 June.

Item 10 - Any other business

There were 4 items of other business:

- a. **Website.** Alan Creighton (our webmaster) had asked whether we wanted to keep www.stjamesmonuments.org as a separate website or to amalgamate it with the village site www.westlitleton.com. After some discussion it was agreed that we needed some clarification of the options. David Adams and Elizabeth Sandeman agreed to meet with Alan Creighton to discuss further and report back.

Action: Elizabeth Sandeman and David Adams

- b. **Concert.** James Golob had been approached by the leading violinist from the Academy of Ancient Music to see if we would be prepared to host a fund raising concert (for a specialist recording) in the church during the summer. It was agreed that this would be an excellent idea. James Golob said that Sunday the 17th June at 3.30pm was the best option with the concert followed by afternoon tea. John Siddall (Fine Cheese Company) had kindly offered to provide the refreshments. It was noted that there was a baptism scheduled for that day at 12pm but that would not pose a problem.

c. **Distribution of Cotswold Edge, Tormarton News and All Around Marshfield**

Michael Horgan and John Mackenzie-Grieve currently deliver these 3 publications around the village. The first two are monthly and All Around Marshfield is quarterly. They wondered if we could take a different approach to reduce the burden. It was agreed that the Tormarton News could be circulated in digital format via the village email list and that copies of Cotswold Edge could be left each month in the church. Michael Horgan agreed to make the necessary arrangements. John Mackenzie-Grieve would continue to deliver the quarterly All Around Marshfield around the village.

Action: Michael Horgan

d. **Data Protection**

The Chairman reminded the meeting about the new data protection requirements which had to be met by the 25th May.

Note: There is advice on the Diocesan website at:

<https://www.bristol.anglican.org/news/2018/01/16/changes-parishes-data-protection-rules/>

Item 12 - Date of next meeting

The next meeting would be held at 7.30 pm on Monday 12 November 2018 at Harcombe Barn.

Sally Wheeler
Chairman

To:

Rev Sally Wheeler
David Adams
Carolyn Adams
Christopher Bell
James Golob
Michael Horgan
John Mackenzie-Grieve
Elizabeth Sandeman
David Sandeman
Alan Young

cc VillageWebsite
Church Folder